



## Rapid Response Role Profile

Job Title	Base Camp Technician
Classification Level	NA
mediate Supervisor's Title	Base Camp Manager
Number of Direct Reports (if applicable)	To be completed by line manager
Number of Indirect Reports (if applicable)	To be completed by line manager

### Organizational context (where the job is located in the Organization)

The International Federation of Red Cross and Red Crescent Societies (IFRC) is the world's largest volunteer-based humanitarian network. IFRC is a membership organisation established by and comprised of its member National Red Cross and Red Crescent Societies. Along with National Societies and the International Committee of the Red Cross (ICRC), the IFRC is part of the International Red Cross and Red Crescent Movement. IFRC's headquarters is in Geneva, with regional and country offices throughout the world.

Due to the nature of emergency response operations, this role profile is an outline of the likely responsibilities applicable to **Base Camp Delegate**, deployed in a Federation co-ordinated operation. They are complementary to and should be read in conjunction with the specific tasks elaborated in the *Deployment Order / Terms of Reference*.

### Job purpose

A Base Camp Technician (BCT) will contribute towards establishing the Base Camp (BC), and if chosen, remain in the BC as the BC Technical Supervisor, providing technical support and maintenance to ensure that the setup and its services, that includes cleaning water, ensure electricity, maintenance tents and other technical equipment and facilities, to ensure that they are well functioning.

The BC consist of tents for accommodation, office space, meeting, storage, kitchen and dining facilities, as well as toilets, showers, water purification systems, water distribution system, electrical distribution system and generators.

The BCT will also be responsible for the development of additional facilities as required.

A multi-skilled technical trouble shooter is required.

The delegate will use the guidance as well as a range of tools related to Base Camp on internal drives and IFRC SOP

## Role (Job Requirements)

### Job duties and responsibilities

#### Set up

1. Provide technical support and help establish the BC and surrounding support structures. Tasks are to prepare site for setup, erect tents for Accommodation-, Office-, Kitchen- and meeting space, furniture's, establish an electrical network, create a water infrastructure (Clean, grey and black), setup and install kitchen and necessary equipment, and many other technical tasks.
2. Locate and Purchase, in country equipment and services needed to get the Base Camp established and able to run for 3-6 month.

#### Implementation

1. Keep lists of all tools and equipment in the camp updated, both things in use and in storage.
2. Make purchase of technical supplies either locally or through the IFRC Logistical setup.
3. Ensures that all recipes for BC purchases are given to the BC Manager
4. Ensure to make daily, weekly and monthly maintenance of the camp and its equipment, ensuring that it continues to be in a good and workable condition.

5. Report daily water-, fuel- usage and operating hours for Water purification system, generators, and multifunctional machine.
6. Ensure good coordination with the BC Manager and BC Kitchen Supervisor.
7. Make budget for consumption (fuel, water ect.), purchased services and maintenance of the BC, and ensure that this is incorporated into the BC Managers overall budget.
8. Do Ad Hoc tasks given by the BC Manager.

#### Capacity building

1. Supervise and training of resident staff working within the technical area.
2. Ensures that a fire fighting training is conducted with technical staff, and certificates for accomplishment given.

#### End of mission

1. Make a written handover to substitute technician, that is given to BC Manager to share with HQ BC Focal point
2. If required, take down, recondition, pack and update packinglist.

#### Duties applicable to all staff

1.	Actively work towards the achievement of the Federation Secretariat's goals
2.	Abide by and work in accordance with the Red Cross and Red Crescent principles
3.	Perform any other work related duties and responsibilities that may be assigned by the line manager

### Profile (Position Requirements)

Education	Required	Preferred
An education as Machine Engineer, Marine Engineer, Electrician, Plummer, Carpenter or equivalent technical education or experience	⊙	
Practical BC Basic Training Course or equivalent	⊙	
Experience	Required	Preferred
At least 5 years' experience working within the technical field,	⊙	
Know and understand the Danish/ European legislation/standards within the technical area	⊙	
Have travelled and experienced other cultures and climates	⊙	
Working for a humanitarian aid organisation in a developing country		⊙
Red Cross/Red Crescent knowledge and experience		⊙
Knowledge & Skills	Required	Preferred
Needs to be a team player and able to take directions, especially in stressed situations and under huge work pressure.	⊙	
Show Initiative and be a Self-starter and independent in the daily work	⊙	
Be flexibility and able to adapt to an ever-changing situation	⊙	
Sensitivity to diversity	⊙	
Needs to have a high level of Integrity and personal conduct	⊙	
Be able to develop work plans for maintenance and for the technical staff	⊙	
Self- supporting in Windows 10 and Windows office (outlook, Word and Excel)	⊙	
Ability to transfer knowledge, skills, and/or abilities to staff and volunteers.	⊙	
Strong interpersonal skills and good understanding of the RCRC Movement		⊙

Core Competencies	Tier 1	Tier 2	Tier 3
Movement context, principles and values	⊙		
The Movement in the humanitarian sector	⊙		
Coordination	⊙		
Assessment	⊙		
Programme management & reporting	⊙		
Information management	⊙		
Resource management	⊙		
Direction setting and operational objectives	⊙		
Safety and security	⊙		
Community engagement and accountability	⊙		
Protection, gender and inclusion	⊙		
Environmental sustainability	⊙		
Collaboration and teamwork		⊙	
Conflict management	⊙		
Interpersonal communication		⊙	
Cultural awareness	⊙		
Judgement and decision making	⊙		
Motivation	⊙		
Personal resilience		⊙	
Integrity	⊙		

Technical Competencies	Tier 1	Tier 2	Tier 3
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Languages	Required	Preferred
Fluently spoken and written English	⊙	
Good command of another IFRC official language (French, Spanish or Arabic)		⊙
Other languages:		